

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

PREVENTION AND SOCIAL CARE REFORM CABINET ADVISORY COMMITTEE

At: Committee Room 5, Guildhall, Swansea


On: Monday, 23 November 2015

Time: 2.00 pm

AGENDA

	Page No.
1 Apologies for Absence.	
2 Disclosures of Personal and Prejudicial Interests.	1 - 2
3 Minutes. To approve as a correct record the Minutes of the previous Prevention and Social Care Cabinet Advisory Committee meeting.	3 - 4
4 Feedback regarding Visit to the Intake Team. (Verbal)	
5 Sheltered Accommodation Feedback. (Verbal)	
6 Local Area Co-ordinator's Update. (Verbal)	
7 Work Plan Discussions.	5

Next Meeting - 2 p.m. on Monday, 21 December 2015.



Patrick Arran
Head of Legal, Democratic Services & Procurement
16 November 2015

Contact: Democratic Services – 636923

**PREVENTION & SOCIAL CARE REFORM
CABINET ADVISORY COMMITTEE**

Labour Councillors: 9

U C Clay	E J King
A M Cook	P Lloyd
J P Curtice (Vice Chair)	R V Smith
C R Doyle	T M White
V M Evans (Chair)	

Liberal Democrat Councillors: 2

Independent Councillor: 1

Conservative Councillor: 1

Officers & Relevant Cabinet Members:

Councillor Mark Child	Cabinet Member for Wellbeing & Healthy City
Councillor Jane Harris	Cabinet Member for Services for Adults & Vulnerable People
Democratic Services	
Archives	

For Information (Email Only):

Chris Sivers	Director of People
Dave Howes	Interim Chief Social Services Officer
Sarah Crawley	Head of Poverty & Prevention
Julie Thomas	Interim Head of Child & Family
Alex Williams	Head of Adult Services
Lee Wenham	Head of Marketing, Communications & Scrutiny

Total Copies Needed:

18

Disclosures of Interest

To receive Disclosures of Interest from Councillors and Officers

Councillors

Councillors Interests are made in accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea. You must disclose orally to the meeting the existence and nature of that interest.

NOTE: You are requested to identify the Agenda Item / Minute No. / Planning Application No. and Subject Matter to which that interest relates and to enter all declared interests on the sheet provided for that purpose at the meeting.

1. If you have a **Personal Interest** as set out in **Paragraph 10** of the Code, you **MAY STAY, SPEAK AND VOTE** unless it is also a Prejudicial Interest.
2. If you have a Personal Interest which is also a **Prejudicial Interest** as set out in **Paragraph 12** of the Code, then subject to point 3 below, you **MUST WITHDRAW** from the meeting (unless you have obtained a dispensation from the Authority's Standards Committee)
3. Where you have a Prejudicial Interest you may attend the meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, **provided** that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. In such a case, you **must withdraw from the meeting immediately after the period for making representations, answering questions, or giving evidence relating to the business has ended**, and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration (**Paragraph 14** of the Code).
4. Where you have agreement from the Monitoring Officer that the information relating to your Personal Interest is **sensitive information**, as set out in **Paragraph 16** of the Code of Conduct, your obligation to disclose such information is replaced with an obligation to disclose the existence of a personal interest and to confirm that the Monitoring Officer has agreed that the nature of such personal interest is sensitive information.
5. If you are relying on a **grant of a dispensation** by the Standards Committee, you must, before the matter is under consideration:
 - i) Disclose orally both the interest concerned and the existence of the dispensation; and
 - ii) Before or immediately after the close of the meeting give written notification to the Authority containing:

- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

Officers

Financial Interests

1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A “financial interest” is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration. There is no financial interest for an Officer where a decision on a report affects all of the Officers of the Council or all of the officers in a Department or Service.

CITY AND COUNTY OF SWANSEA

MINUTES OF THE PREVENTION AND SOCIAL CARE REFORM CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON
MONDAY, 26 OCTOBER 2015 AT 2.00 PM

PRESENT: Councillor V M Evans (Chair) Presided

Councillor(s)	Councillor(s)	Councillor(s)
U C Clay A M Cook	P Lloyd R V Smith	T M White

Officers:

Jane Tonks – Local Area Co-ordinator Manager
Jeremy Parkhouse – Democratic Services Officer

6 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors J P Curtice, C R Doyle and E J King.

7 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

8 **MINUTES.**

RESOLVED that the minutes of the meeting held on 28 September 2015 be agreed as a correct record.

9 **LOCAL AREA COORDINATOR'S. (VERBAL)**

The Local Area Co-ordinator Manager provided the Committee with a verbal briefing regarding the roles of Local Area Co-ordinators (LAC's) in Swansea.

She outlined that the Authority was the first Council in Wales to employ LAC's and provided details regarding the history of the role and highlighted how the roles can support the prevention strand of work in Swansea.

At present, there are 3 LAC's employed by the Authority covering Gorseinon, Sketty and St Thomas / Bonymaen. She highlighted the role of the LAC's within these areas and explained how they support individuals within communities. She also detailed where/how the LAC's communicate with their communities and provided examples of some of the work undertaken.

Members asked a number of questions of the Officer who responded accordingly. Discussions centred around the following: -

- Maximising use of community facilities;
- Evidence based methods of LAC working;
- The need for more LAC posts to cover the population of Swansea;
- Community connectors;
- Different methods of communication with communities;
- Supporting vulnerable people;
- Approaches required by LAC's, especially in supporting individuals;
- How Councillors can support and assist LAC's;
- How to deal with the fear factor within communities when introducing vulnerable individuals to others in their area.

The Chair thanked the officer for her detailed update on the role of LAC's.

10 **SOCIAL SERVICES HUBS. (VERBAL)**

The Chair proposed that the Committee visits the three Social Services HUBS in Swansea in order to commence its research.

RESOLVED that visits to Social Services HUBS be added to the work plan.

11 **WORK PLAN DISCUSSIONS.**

The Workplan for the Cabinet Advisory Committee was noted.

RESOLVED that: -

- 1) Site visits to the three Social Services HUBS be added to the work plan;
- 2) A site visit to observe the Intake Team be added to the work plan.

The meeting ended at 3.07 pm

CHAIR

Item No. 7

Report of the Chair

Prevention & Social Care Cabinet Advisory Committee – 23 November 2015

PREVENTION & SOCIAL CARE CABINET ADVISORY COMMITTEE – WORK PROGRAMME 2015/16

Date	Subject Area	Lead
26 October 2015	<ul style="list-style-type: none"> • Local Area Coordinator's 	Jane Tonks
	<ul style="list-style-type: none"> • Social Services HUBS. 	Chair
23 November 2015	<ul style="list-style-type: none"> • Intake Team 	Chair
	<ul style="list-style-type: none"> • Sheltered Accommodation 	Chair
	<ul style="list-style-type: none"> • Local Area Co-ordinator's Update 	Chair
Topics	<ul style="list-style-type: none"> • Integrated Agenda - Joining up Health and Social Care. To conduct a review of the 3 Hubs within the City and County of Swansea; 	
	<ul style="list-style-type: none"> • To review the mechanisms that the City and County of Swansea has put in place to meet the requirements of the Health and Wellbeing Act?; 	
	<ul style="list-style-type: none"> • Review of Sheltered Housing and Accommodation. Clarify the Role of the Wardens. 	